ARDENNE HIGH SCHOOL
GRADE 12 EVALUATION FORMS

TO BE COMPLETED BY TRANSFER APPLICANTS ONLY

Instructions: Please fill in your relevant information in the evaluation forms below and give the forms to (a) the Principal or Vice-Principal and (b) Subject Teacher. Return BOTH evaluation forms with your application.

PRINCIPAL EVALUATION

TO THE APPLICANT

Fill in the information below and give this form to the Principal or Vice-Principal of your present high school for him/her to complete.

Name .................................................................

School ......................................................................

Gender ...............................................................

TO THE PRINCIPAL OR VICE-PRINCIPAL

Please complete this form and return to the student. Place completed form in a sealed envelope; affix your signature, stamp and/or seal to the flap. We are grateful for your assistance.

Name .................................................................

School ......................................................................

School’s Address ......................................................

Position ..................................................................

Phone number.................................E-mail address...........................................................
BACKGROUND INFORMATION

1. How long have you known this student and in what capacity?
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   ........................................................................................................................................

2. What are the first words that come to mind to describe this student?
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3. On a scale of 1 – 6, with 6 being the highest, rate the student on the following traits:

<table>
<thead>
<tr>
<th>Trait</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>Influence and leadership</td>
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<td>Response to authority</td>
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<tr>
<td>Shows respect for adults</td>
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<td>Disciplined work habits</td>
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<td>Responsibility</td>
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<td>Integrity</td>
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<td>Deportment</td>
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<td>Academic achievement</td>
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<td>Punctuality (to school and classes)</td>
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<td>Attendance (to school and classes)</td>
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</tbody>
</table>
4. Describe the quality of the applicant’s overall performance and leadership in:

(a) Extra-curricular Activities:

(b) Community Service/Work Experience:

5. Has the applicant in question ever been suspended or placed on probation for academic or disciplinary reasons? Yes … No … (If yes, please explain.)

6. Please write any additional information about this student that you think is important.
7. Has this student, to your knowledge, been involved with alcohol, drugs, tobacco, cheating, stealing, or sexual immorality? Yes ………. No ……….

Character recommendation:
Enthusiastic ……… Highly recommended ……… Without enthusiasm ………

Not recommended ………

Academic recommendation:
Enthusiastic ……… Highly recommended ……… Without enthusiasm ………

Not recommended ………

Signature …………………………………………… Date………………………….

Please affix school stamp here.
SUBJECT TEACHER EVALUATION

TO THE APPLICANT

Fill in the information below and give this form to your subject teacher of your present high school for him/her to complete.

Name ……………………………………………………………………………………………………. 

School ………………………………………………………………………………………………… 

Gender ……………………………………………………………………………………………… 

TO THE TEACHER

Please complete this form and return to the student. Place completed form in a sealed envelope; affix your signature, stamp and/or seal to the flap. We are grateful for your assistance.

Name………………………………………………………………………………………………… 

School ………………………………………………………………………………………………… 

School’s Address …………………………………………………………………………………… 

Position ………………………………………………………………………………………… 

Phone number……………… E-mail address …………………………………………………
1. How long have you known this student and in what capacity?

2. What are the first words that come to your mind to describe this student?

3. On a scale of 1 – 6, with 6 being the highest, rate the student on the following traits.

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<tr>
<th>Influence and leadership</th>
<th>1</th>
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<td>Completes all assignments on time</td>
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<td>Participates in class discussion</td>
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<td>Respects property of others</td>
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</table>
4. Describe the quality of the applicant’s overall performance and leadership in your subject class:

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5. Did the applicant complete and submit all School Based Assignment/s (SBA/s) on time? Yes ........ No ........

6. Did the applicant complete and submit most/all class assignments on time? Yes ........ No ........

7. Has this student, to your knowledge, been involved with alcohol, drugs, tobacco, cheating, stealing, or sexual immorality?

…………………………………………………………………………………………

8. Please write any additional information about this student that you think is important.

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Character recommendation:

Enthusiastic ........ Highly recommended ........ without enthusiasm ........

Not recommended ........

Academic recommendation:

Enthusiastic ........ Highly recommended ........ without enthusiasm ........

Not recommended ........

Signature .................................................................

Date.................................................

Please affix school stamp here.